

St. James Episcopal Church
Minutes of the Vestry Meeting
April 18, 2017

The Vestry meeting came to order at 4:30 p.m. Attending were:

Fr. Steve Hall, Rector
Jack Bream
Ginny Heckel
Terri Manoogian
Lynda White
David Tatum, Treasurer
Linda Barden, Clerk

Lynda made a motion to enter Executive Session before the meeting. Terri seconded and the motion passed.

Lynda made a motion to exit Executive Session. Ginny seconded and the motion passed.

Approval of Minutes and Reports

Terri made a motion to adopt by consent the minutes, the treasurer's monthly report, and the written committee reports not requiring Vestry action. Lynda seconded the motion, and it passed.

Senior Warden

Lynda reported that the Safeguarding God's People and Children training had over thirty attendees. A "Lunch and Learn" session will be held at the church on Friday, April 21.

There has been positive feedback regarding the Vestry Person of the Day. It is important for the Rector to always introduce the Vestry Person of the Day in each service or that they introduce themselves. A special name tag that states "Vestry Member" would be helpful. At least two issues have been brought up: (1) A recommendation to start a fund to purchase cushions for the pews, and (2) A recommendation to erect some type of canopy to enable parishioners to get into the church building under cover from a car during rainy weather. The canopy question was referred to Jack for the Buildings and Grounds Committee to consider.

Junior Warden

Jack contacted two different contractors about repairing the issues regarding the leak and water damage in the office building, but did not receive a response from either. Jack made a motion to authorize spending up to \$1,000 to pay someone to install a vapor barrier, repair the water heater leak, repair the tile flooring in the office and remove excess soil under the building. Lynda seconded the motion and it passed.

Treasurer's Report

David reported that the finances are on budget at this time. He also pointed out that the Money Market Fund which supports the Designated Gifts should never be less than the Designated Gifts total.

Search Process

Lynda will include something in the next newsletter to explain why Fr. Steve cannot return to St. James for at least a year after his retirement. She will check with Alicia to get the ruling.

Parish Life

Ginny reported that the thank you notes written by vestry members to parishioners have been a big hit. She also said that name tags will be offered to visitors by the ushers beginning next Sunday. Service leaflets for special services are being customized using photographs of St. James services and facilities.

Christian Formation

Fr. Steve said there was little interest in an Inquirers Class now.

Worship

There were good reports about Holy Week regarding the meaningful services and the phenomenal choir anthems.

Old Business

The security cameras and the cable for monitoring from the office have been installed. The screen is yet to be set up in the office.

The meeting adjourned at 5:10 p.m. The next meeting is scheduled for May 16 at 4:30 p.m.

Linda Barden
Clerk of the Vestry