

Saint James Episcopal Church
Minutes of the Vestry Meeting
August 21, 2019

The Vestry meeting came to order at 5:30 p.m. Attending were:

Jan Bomar	Erika Farr
Jack Bream	Ginny Heckel
Becky Callahan	Jim Wallis, Treasurer
Dustin Emhart	Linda Barden, Clerk

Approval of Minutes and Reports

Jan made a motion to adopt by consent the minutes of the July 17, 2019 meeting. The motion passed. Jim reviewed the financial report and concluded the church finances are in good shape at this time. Jack made a motion to adopt by consent the Treasurer's monthly report and the written committee reports not requiring Vestry action. The motion passed.

Unfinished Business

Through email exchanges, the Vestry agreed to uphold a commitment made by Mary+ for a wedding to be held at Saint James on June 27, 2020 at 5:00 p.m. Doris+ will do pre-nuptial counseling and perform the ceremony. To facilitate such requests in the future, Doris+ will draft a customary detailing the requirements, expectations and fees for holding a wedding at Saint James.

New Business

Kathy Booker, our Faith Community Nurse, along with another nurse and a retired physician are currently providing care for the clients at Victory Home. They have a scheduled clinic every other Wednesday afternoon where physical assessments are done, medications prescribed, and minor illnesses are treated. To enhance the medical care, the Rabun County Health Department has agreed to send a nurse to draw blood samples when needed at a 50% discount. Funds are needed to pay for the laboratory services. The Pastoral Care Team and the Outreach Committee have proposed that Saint James enter a partnership with the Rabun County Health Department and Victory Home to provide funding for the lab services for the Victory Home clients. The projected annual cost for this service is \$2,000. Kathy provided some written guidelines, and Vestry members agreed that a legal contract is needed. Ginny will inquire if a lawyer in the Parish is willing to write a contract. Jim said he will confirm if there are some Outreach designated gift funds that are available to be used for this purpose. Vestry members prefer to seek funds from the parish. Erika moved that the Vestry approve this arrangement and begin creating a document to be signed and seeking funding. The motion passed.

The church has received a request from a parishioner, Karen Carroll, to send an email to the parish asking for donations to support an Episcopal medical mission team

from Charleston, South Carolina going to the Dominican Republic in October of this year. They need financial support to purchase medication and supplies as their fund lacks \$1,000. The Vestry recommended that we invite her to speak at the Sunday services to explain her ministry and ask for support from individual parishioners. Karen desired to send an email to the parish requesting donations. Vestry discussed and determined since this was not a parish ministry, it was not appropriate for an eblast to be sent to the parish. Parishioners might believe this was a parish ministry, when it is, in fact, an individual parishioner's mission trip ministry. Karen will be invited to appear before the parish on an upcoming Sunday (both services) to tell about this mission trip and invite those interested to contribute toward medical supplies for the mission trip. News about the trip will be in the Messenger as well. The Vestry discussed developing a policy to have in place to guide decisions on what we consider our focus on parish ministry and/or individual ministry.

Ginny said she has learned that the best practice of other churches to deter gun violence is through hospitality, rather than locking the front doors. In the case of Saint James, that will require always having someone in the narthex during the services to welcome all who arrive. There was discussion whether that should be the duty of the VPOD or ushers. No action was taken, and the issue will be discussed further.

The Vestry also discussed how the parish might specifically address gun violence. It was pointed out that we already address many community issues through the extensive use of our Parish House by community groups. In addition, we have a ministry at the Victory Home. We could promote mentoring in schools by parishioners. A Lunch and Learn session would be a good opportunity to promote mentoring. Ginny will ask Laura Lane for some additional ideas, and Jim will ask Caroline Wallis.

An electrician will be consulted for advice on installing a timer to enable us to keep some lights on inside the Parish Hall to illuminate the garden window.

Jim asked for Vestry action on three points:

- Dustin made a motion to accept the Agreed Upon Procedures report. The motion passed.
- Dustin made a motion to ask Rabun County Bank to issue a credit card for Pastor Doris Smith in her name with a \$2,500 credit limit. The credit card account in the Reverend Mary Demmler's name will be cancelled. The motion passed.
- Jim was interviewed by the church insurance company regarding additions or improvements at the church that might require additional insurance coverage. Jack made a motion to add the new garden window as listed property that will be insured separately for a value of \$40,000. The motion passed.

Action item by email

The Vestry approved Jack's motion to increase Robert Bleckley's salary by \$30 per month and that it be retroactive to January 2019.

The meeting adjourned at 6:45 p.m. The next meeting of the Vestry will be September 18, 2019 at 5:30 p.m.

Linda Barden
Clerk of the Vestry

YTD July, 2019 Treasurer's Report
St. James August 2019 Vestry Meeting

YTD Total income of \$140,348 was over the budget of \$135,327 by \$5,020. Total pledge income of \$100,256 was under budget of \$101,652 by \$1,396. Non-pledge income of \$21,489 was over budget \$5,209. Other Miscellaneous Sources of income of \$18,182 was over budget of \$17,191 by \$990.

YTD Total Expenses of \$166,257 were under budget of \$176,720 by \$10,462. The YTD Net of (\$25,909) was over budget of (\$41,392) by \$15,483.

July Month-End Designated Gifts totaled \$116,851 compared to the prior month end balance of \$117,666, a decrease of \$815. The supporting Money Market Fund totaled \$158,171. The Money Market Fund should not be less than the Designated Gifts total.

The Long-term Investment and Common Fund balance as of the end of June, 2019 was \$323,576, compared to \$323,991 as the end of last year.

Attached for your information and review are the July month-end Balance Sheet, Analysis of Revenues and Expenses, and Summary of Restricted Accounts. These reports also are available in the office for members' information.

St. James Episcopal Church
Balance Sheet Analysis
July 2019

Accounts	December Actual (Last Year)	Current Balance (This Year)	
Total Assets			
Current Assets			
Checking			
001029 - Rabun County Operations	\$69,569.68	\$12,137.74	
001033 - Rabun County Building Acct	\$16,142.71	\$16,142.71	
001037 - Rector's Discretionary Fund	\$2,129.18	\$842.85	
Total Checking	<u>\$87,841.57</u>	<u>\$29,123.30</u>	
Money Market			
001034 - Money Market Rabun County Bank	\$157,750.16	\$158,170.62	
Total Money Market	<u>\$157,750.16</u>	<u>\$158,170.62</u>	
Total Current Assets		\$245,591.73	\$187,293.92
Investments			
001092 - Long Term Investment & Common I	\$323,991.49	\$323,575.87	
Total Investments		\$323,991.49	\$323,575.87
Prepaid Expenses			
001009 - Prepaid Items	(\$8,892.00)	\$0.00	
Total Prepaid Expenses		(\$8,892.00)	\$0.00
Fixed Assets			
Land			
001410 - Land	\$44,400.00	\$44,400.00	
Total Land	<u>\$44,400.00</u>	<u>\$44,400.00</u>	
Improvements			
001420 - Church	\$696,056.50	\$696,056.50	
001421 - Landscaping and Parking	\$214,603.00	\$214,603.00	
001425 - Parish House	\$30,233.00	\$30,233.00	
001426 - Office	\$41,621.57	\$41,621.57	
001430 - Equipment and Fixtures	\$26,625.00	\$26,625.00	
Total Improvements	<u>\$1,009,139.07</u>	<u>\$1,009,139.07</u>	
Total Fixed Assets		\$1,053,539.07	\$1,053,539.07
Total Total Assets		<u>\$1,614,230.29</u>	<u>\$1,564,408.86</u>

Liabilities, Fund Principal, & Restricted Funds

Liabilities			
Current Liabilities			
002102 - Due To Other Funds	(\$464.81)	(\$1,508.43)	
002104 - Prayer Book / Hymnal Fund	(\$53.59)	(\$21.59)	
002200 - Federal Income Tax Withheld	\$1,332.70	\$1,306.82	
002300 - State Income Tax Withheld	\$1,210.22	\$351.46	
002400 - Payroll Taxes Withheld(FICA)	\$457.71	\$414.48	
002401 - Accrued FICA (St James)	\$457.71	\$414.48	
Total Current Liabilities		\$2,939.94	\$957.22
Total Liabilities		\$2,939.94	\$957.22
Fund Principal			
002900 - Fund Principal-Operations	\$88,955.85	\$85,668.64	
002940 - Fund Principal-Property & Equipme	\$1,048,620.57	\$1,048,620.57	
Excess Cash Received	(\$3,287.21)	(\$25,909.44)	
Total Fund Principal and Excess Cash Received		\$1,134,289.21	\$1,108,379.77
Restricted Funds			
Total Temporary Restricted	\$154,506.97	\$132,993.32	
Total Permanent Restricted	\$322,494.17	\$322,078.55	
Total Restricted Funds		\$477,001.14	\$455,071.87
Total Liabilities, Fund Principal, & Restricted Funds		<u>\$1,614,230.29</u>	<u>\$1,564,408.86</u>

St. James Episcopal Church
Analysis of Revenues & Expenses - Detail Landscaped - acc
Fund: Operations Fund
For the Period Ended July 2019

Accounts	MTH Actual (1)	MTH Budget (2)	MTD Budget/Actual (This Year)	YTD Actual (3)	YTD Budget (4)	YTD Actual - YTD Budget (3-4)
Income						
Pledge Income						
004050 - Pledge	\$12,124.00	\$12,919.04	(\$795.04)	\$100,231.00	\$101,651.85	(\$1,420.85)
004052 - Prior Year Pledge	\$0.00	\$0.00	\$0.00	\$25.00	\$0.00	\$25.00
Total Pledge Income	\$12,124.00	\$12,919.04	(\$795.04)	\$100,256.00	\$101,651.85	(\$1,395.85)
Non-Pledge/Plate Offerings						
004040 - Non-Pledge	\$520.00	\$1,412.76	(\$892.76)	\$19,499.48	\$13,611.40	\$5,888.08
004045 - Plate-Offerings	\$363.00	\$544.31	(\$181.31)	\$1,990.00	\$2,668.59	(\$678.59)
Total Non-Pledge/Plate Offerings	\$883.00	\$1,957.07	(\$1,074.07)	\$21,489.48	\$16,279.99	\$5,209.49
Interest Income						
004020 - Interest-Operations Fund	\$67.00	\$29.17	\$37.83	\$420.46	\$204.19	\$216.27
Total Interest Income	\$67.00	\$29.17	\$37.83	\$420.46	\$204.19	\$216.27
Other Misc Sources						
004001 - Bishop's Fund for Disaster Relief	\$0.00	\$41.67	(\$41.67)	\$520.00	\$291.69	\$228.31
004003 - Income-Discretionary Fund	\$655.00	\$1,083.33	(\$428.33)	\$7,512.50	\$7,583.31	(\$70.81)
004004 - UTO Collections	\$118.38	\$16.67	\$101.71	\$118.38	\$116.69	\$1.69
004005 - Episcopal Relief & Development	\$0.00	\$8.33	(\$8.33)	\$50.00	\$58.31	(\$8.31)
004074 - Appleton Family Ministry	\$0.00	\$8.33	(\$8.33)	\$0.00	\$58.31	(\$58.31)
004080 - Building Usage	\$115.00	\$125.00	(\$10.00)	\$989.00	\$875.00	\$114.00
004090 - Miscellaneous Income	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00
004092 - RGNS Reimbursement	\$0.00	\$0.00	\$0.00	\$8,892.00	\$8,208.17	\$683.83
Total Other Misc Sources	\$888.38	\$1,283.33	(\$394.95)	\$18,181.88	\$17,191.48	\$990.40
Total Income	\$13,962.38	\$16,188.61	(\$2,226.23)	\$140,347.82	\$135,327.51	\$5,020.31

St. James Episcopal Church
Analysis of Revenues & Expenses - Detail Landscaped - acs
Fund: Operations Fund
For the Period Ended July 2019

Accounts	MTH Actual (1)	MTH Budget (2)	MTD Budget/Actual (This Year)	YTD Actual (3)	YTD Budget (4)	YTD Actual - YTD Budget (3-4)
Expenses						
Diocese of Atlanta						
005000 - Diocesan Pledge	\$2,080.08	\$2,080.08	\$0.00	\$14,560.56	\$14,560.56	\$0.00
005001 - Bishop's Fund for Disaster Relief	\$0.00	\$41.67	\$41.67	\$520.00	\$291.69	(\$228.31)
005002 - Bishop's Discretionary Fund	\$0.00	\$0.08	\$0.08	\$0.00	\$0.56	\$0.56
005004 - UTO Collections	\$0.00	\$16.67	\$16.67	\$0.00	\$116.69	\$116.69
005040 - Council Delegates	\$0.00	\$500.00	\$500.00	\$260.16	\$500.00	\$239.84
005060 - Appleton Episcopal Ministries	\$0.00	\$8.33	\$8.33	\$0.00	\$58.31	\$58.31
Total Diocese of Atlanta	\$2,080.08	\$2,646.83	\$566.75	\$15,340.72	\$15,527.81	\$187.09
Rector Stipend						
005100 - Stipend	\$4,979.16	\$4,979.17	\$0.01	\$34,854.12	\$34,854.19	\$0.07
005101 - Housing	\$750.00	\$750.00	\$0.00	\$5,250.00	\$5,250.00	\$0.00
005102 - SECA Tax	\$451.00	\$451.00	\$0.00	\$3,157.00	\$3,157.00	\$0.00
Total Rector Stipend	\$6,180.16	\$6,180.17	\$0.01	\$43,261.12	\$43,261.19	\$0.07
Rector's Other Comp & Benefits						
005110 - Medical Insurance	\$787.76	\$739.67	(\$48.09)	\$5,514.32	\$5,177.69	(\$336.63)
005120 - Dental Insurance	\$0.00	\$190.00	\$190.00	\$1,140.00	\$1,330.00	\$190.00
005125 - Life Insurance	\$0.00	\$27.50	\$27.50	\$165.00	\$192.50	\$27.50
005150 - Pension	\$1,077.84	\$1,112.42	\$34.58	\$7,544.88	\$7,786.94	\$242.06
005160 - Continuing Education	\$0.00	\$200.82	\$200.82	\$937.22	(\$36.10)	(\$973.32)
005170 - Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$1,378.43	\$1,378.43
005171 - Rector's Milage	\$352.07	\$208.33	(\$143.74)	\$1,390.17	\$1,458.31	\$68.14
005190 - Supply Clergy	\$317.86	\$976.64	\$658.78	\$1,873.25	\$3,792.89	\$1,919.64
005191 - Clergy Conferences	\$0.00	\$0.00	\$0.00	\$173.49	\$383.68	\$210.19
Total Rector's Other Comp & Benefits	\$2,535.53	\$3,455.38	\$919.85	\$18,738.33	\$21,464.34	\$2,726.01
Staff Compensation						
005300 - Parish Administrator	\$2,359.76	\$2,458.33	\$98.57	\$16,518.32	\$17,208.31	\$689.99
005305 - Choir Director	\$975.00	\$975.00	\$0.00	\$6,825.00	\$6,825.00	\$0.00
005310 - Organist	\$972.67	\$1,083.33	\$110.66	\$7,616.05	\$7,583.31	(\$32.74)
005311 - Organist-Weddings/Funerals	\$0.00	\$0.08	\$0.08	\$0.00	\$0.56	\$0.56
005315 - Sply Orgnst & Guest Muscian	\$0.00	\$33.33	\$33.33	\$0.00	\$233.31	\$233.31
005320 - Nursery Attendants	\$170.63	\$200.00	\$29.37	\$1,275.66	\$1,400.00	\$124.34
005325 - Bookkeeper	\$400.00	\$208.33	(\$191.67)	\$1,600.00	\$1,458.31	(\$141.69)
005330 - Sexton	\$875.00	\$875.00	\$0.00	\$6,125.00	\$6,125.00	\$0.00
005340 - Pension Expenses	\$231.63	\$231.67	\$0.04	\$1,621.41	\$1,621.69	\$0.28
005341 - Life Insurance	\$27.50	\$55.00	\$27.50	\$192.50	\$385.00	\$192.50
005350 - Payroll Taxes Part Time Employees	\$414.48	\$433.33	\$18.85	\$2,907.60	\$3,033.31	\$125.71
005620 - Choir Director-Continuing Ed	\$0.00	\$12.50	\$12.50	\$0.00	\$87.50	\$87.50
005622 - Continuing Education-Administrator	\$0.00	\$12.50	\$12.50	\$156.36	\$87.50	(\$68.86)
005624 - Parish Nurse	\$125.00	\$125.00	\$0.00	\$875.00	\$875.00	\$0.00

St. James Episcopal Church
Analysis of Revenues & Expenses - Detail Landscaped - acs
Fund: Operations Fund
For the Period Ended July 2019

Accounts	MTH Actual (1)	MTH Budget (2)	MTD Budget/Actual (This Year)	YTD Actual (3)	YTD Budget (4)	YTD Actual - YTD Budget (3-4)
005881 - Choir Director Search	\$0.00	\$0.00	\$0.00	\$44.29	\$0.00	(\$44.29)
Total Staff Compensation	\$6,551.67	\$6,703.40	\$151.73	\$45,757.19	\$46,923.80	\$1,166.61
Vestry						
005880 - Vestry Expenses	\$0.00	\$41.67	\$41.67	\$489.54	\$291.69	(\$197.85)
Total Vestry	\$0.00	\$41.67	\$41.67	\$489.54	\$291.69	(\$197.85)
Parish Life						
005520 - Hospitality	(\$344.59)	\$250.00	\$594.59	\$322.22	\$1,750.00	\$1,427.78
005530 - Pastoral Care	\$0.00	\$437.08	\$437.08	\$448.48	\$1,488.19	\$1,039.71
Total Parish Life	(\$344.59)	\$687.08	\$1,031.67	\$770.70	\$3,238.19	\$2,467.49
Worship & Music						
005550 - Worship	\$0.00	\$225.00	\$225.00	\$437.43	\$1,575.00	\$1,137.57
005555 - Altar Guild	\$0.00	\$0.00	\$0.00	\$235.94	\$0.00	(\$235.94)
005580 - Flowers	\$25.64	\$125.00	\$99.36	\$523.42	\$875.00	\$351.58
005595 - Liturgical Arts	\$0.00	\$8.33	\$8.33	\$0.00	\$58.31	\$58.31
005598 - Copyright Licensing Fees	\$0.00	\$16.67	\$16.67	\$0.00	\$116.69	\$116.69
005600 - Materials/Music	(\$31.23)	\$33.33	\$64.56	\$200.42	\$233.31	\$32.89
005610 - Guest Musicians	\$150.00	\$41.67	(\$108.33)	\$150.00	\$291.69	\$141.69
Total Worship & Music	\$144.41	\$450.00	\$305.59	\$1,547.21	\$3,150.00	\$1,602.79
Stewardship						
005900 - Program Expenses	\$0.00	\$166.67	\$166.67	\$25.85	\$1,166.69	\$1,140.84
Total Stewardship	\$0.00	\$166.67	\$166.67	\$25.85	\$1,166.69	\$1,140.84
Christian Education						
005409 - Books for Library	\$0.00	\$4.17	\$4.17	\$0.00	\$29.19	\$29.19
005410 - Everyday Spirituality	\$0.00	\$12.50	\$12.50	\$108.00	\$87.50	(\$20.50)
005415 - Godly Play	\$92.61	\$8.33	(\$84.28)	\$126.62	\$58.31	(\$68.31)
005420 - Retreats	\$0.00	\$16.67	\$16.67	\$0.00	\$116.69	\$116.69
005430 - Christian Formation	\$0.00	\$41.67	\$41.67	\$332.36	\$291.69	(\$40.67)
005460 - Materials	\$0.00	\$8.33	\$8.33	(\$32.00)	\$58.31	\$90.31
005461 - Nursery Supplies	\$22.84	\$8.33	(\$14.51)	\$22.84	\$58.31	\$35.47
005470 - Y.O.G.	\$0.00	\$16.67	\$16.67	\$228.11	\$116.69	(\$111.42)
Total Christian Education	\$115.45	\$116.67	\$1.22	\$785.93	\$816.69	\$30.76
Outreach						
005510 - Rector's Discretionary Fund	\$1,108.70	\$1,083.33	(\$25.37)	\$8,496.31	\$7,583.31	(\$913.00)
005601 - ERD	\$0.00	\$0.00	\$0.00	\$550.00	\$0.00	(\$550.00)
005650 - Honduras Fund	\$0.00	\$50.00	\$50.00	\$400.00	\$350.00	(\$50.00)
005720 - Dayana	\$0.00	\$70.83	\$70.83	\$0.00	\$495.81	\$495.81
005721 - Sonia	\$0.00	\$70.83	\$70.83	\$0.00	\$495.81	\$495.81
005722 - Community Work	\$1,253.00	\$875.00	(\$378.00)	\$5,328.00	\$6,125.00	\$797.00
005799 - PR & Evangelism	\$122.50	\$166.67	\$44.17	\$729.50	\$1,166.69	\$437.19
Total Outreach	\$2,484.20	\$2,316.66	(\$167.54)	\$15,503.81	\$16,216.62	\$712.81

St. James Episcopal Church
Analysis of Revenues & Expenses - Detail Landscaped - acs
Fund: Operations Fund
For the Period Ended July 2019

Accounts	MTH Actual (1)	MTH Budget (2)	MTD Budget/Actual (This Year)	YTD Actual (3)	YTD Budget (4)	YTD Actual - YTD Budget (3-4)
Property:Upkeep & Utilities						
005370 - Grounds	\$266.67	\$350.00	\$83.33	\$2,923.84	\$2,450.00	(\$473.84)
005371 - Maintenance Contracts	\$0.00	\$83.33	\$83.33	\$1,922.00	\$583.31	(\$1,338.69)
005380 - Janitorial Services	\$105.06	\$100.00	(\$5.06)	\$642.52	\$700.00	\$57.48
005385 - Repairs	\$75.00	\$45.83	(\$29.17)	\$398.19	\$320.81	(\$77.38)
005386 - Property Expenses	\$36.85	\$50.00	\$13.15	\$1,157.31	\$350.00	(\$807.31)
005387 - Garden Guild	\$0.00	\$125.00	\$125.00	\$587.21	\$875.00	\$287.79
005388 - Alarm Monitoring	\$0.00	\$19.00	\$19.00	\$0.00	\$133.00	\$133.00
005395 - Electricity	\$661.48	\$612.50	(\$48.98)	\$4,516.70	\$4,287.50	(\$229.20)
005396 - Natural Gas	\$36.30	\$175.00	\$138.70	\$940.80	\$1,225.00	\$284.20
005399 - Water	\$190.34	\$175.00	(\$15.34)	\$1,308.69	\$1,225.00	(\$83.69)
Total Property:Upkeep & Utilities	\$1,371.70	\$1,735.66	\$363.96	\$14,397.26	\$12,149.62	(\$2,247.64)
Office						
005200 - Office Supplies	\$0.00	\$316.67	\$316.67	\$658.25	\$2,216.69	\$1,558.44
005210 - Equipment Supplies	\$0.00	\$0.08	\$0.08	\$0.00	\$0.56	\$0.56
005220 - Equipment Purchases	\$0.00	\$41.67	\$41.67	\$36.09	\$291.69	\$255.60
005233 - Computer Expenses	\$195.74	\$208.33	\$12.59	\$1,704.18	\$1,458.31	(\$245.87)
005235 - Fees	\$3.50	\$8.33	\$4.83	\$94.97	\$58.31	(\$36.66)
005240 - Postage	\$0.00	\$104.17	\$104.17	\$465.55	\$729.19	\$263.64
005250 - Telephone/Internet	\$277.52	\$391.67	\$114.15	\$1,940.82	\$2,741.69	\$800.87
005255 - Insurance	\$772.25	\$358.33	(\$413.92)	\$2,316.75	\$2,508.31	\$191.56
005275 - Printer Leasing	\$357.38	\$358.33	\$0.95	\$2,422.99	\$2,508.31	\$85.32
Total Office	\$1,606.39	\$1,787.58	\$181.19	\$9,639.60	\$12,513.06	\$2,873.46
Total Expenses	\$22,725.00	\$26,287.77	\$3,562.77	\$166,257.26	\$176,719.70	\$10,462.44
Net Total	(\$8,762.62)	(\$10,099.16)	\$1,336.54	(\$25,909.44)	(\$41,392.19)	\$15,482.75

**St. James Episcopal Church
 Summary of Restricted Accounts - Portrait
 July 2019**

Note: The Report Option to include Open Transactions is selected.

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Ending Balance
<u>Temporary Restricted</u>				
008912 - Fund Principal-Building Fund	\$16,142.71	\$0.00	\$0.00	\$16,142.71
Designated Gifts Funds				
008906 - Fund Principal-Holy Innocents	\$3,330.26	\$0.00	\$0.00	\$3,330.26
008907 - Fund Principal-Memorial Garden	\$5,793.44	\$0.00	\$135.00	\$5,658.44
008908 - Fund Principal-Memorial/Saints	\$16,235.65	\$220.00	\$0.00	\$16,455.65
008910 - Fund Principal-Choir	\$297.00	\$0.00	\$0.00	\$297.00
008911 - Fund Principal-Capital Maintenance	\$16,022.02	\$0.00	\$0.00	\$16,022.02
008914 - Fund Principal-Acolyte	\$2,108.63	\$0.00	\$0.00	\$2,108.63
008917 - Fund Principal-Educational	\$104.50	\$0.00	\$0.00	\$104.50
008918 - Fund Principal-Miracle	\$19,400.27	\$0.00	\$1,200.00	\$18,200.27
008919 - Fund Principal-Youth	\$2,476.45	\$0.00	\$0.00	\$2,476.45
008927 - Fund Principal-Community Outreach	\$9,169.48	\$0.00	\$0.00	\$9,169.48
008928 - Fund Principal-Flower	\$4,372.15	\$300.00	\$0.00	\$4,672.15
008929 - Fund Principal-DOK	\$177.83	\$0.00	\$0.00	\$177.83
008930 - Fund Principal-Garden Guild	\$4,630.37	\$0.00	\$0.00	\$4,630.37
008931 - Fund Principal-D. Melton Restricted	\$31,729.33	\$0.00	\$0.00	\$31,729.33
008932 - Fund Principal-Gunn Memorial	\$256.50	\$0.00	\$0.00	\$256.50
008933 - Fund Principal-Chair Ministry	\$842.00	\$0.00	\$0.00	\$842.00
008934 - Fund Principal-Stained Glass Window	\$719.73	\$0.00	\$0.00	\$719.73
008935 - Sgro Family Scholarship Fund	\$0.00	\$1,000.00	\$1,000.00	\$0.00
Total Designated Gifts Funds	\$117,665.61	\$1,520.00	\$2,335.00	\$116,850.61
Total Temporary Restricted	\$133,808.32	\$1,520.00	\$2,335.00	\$132,993.32
<u>Permanent Restricted</u>				
St. James Endowment Funds				
008900 - Fund Principal-Endowment	\$73,019.05	\$0.00	\$0.00	\$73,019.05
008901 - Fund Principal-E Williams	\$6,000.00	\$0.00	\$0.00	\$6,000.00
008902 - Fund Principal-F Williams	\$2,500.00	\$0.00	\$0.00	\$2,500.00
008903 - Fund Principal-Eastman	\$5,000.00	\$0.00	\$0.00	\$5,000.00
008904 - Fund Principal-Eastman#2	\$5,000.00	\$0.00	\$0.00	\$5,000.00
008916 - Fund Principal-B Merrow	\$7,613.00	\$0.00	\$0.00	\$7,613.00
008925 - Fund Principal-D.Melton	\$184,370.63	\$0.00	\$0.00	\$184,370.63
008940 - Unallocated Endowment Fund	\$34,496.91	\$4,078.96	\$0.00	\$38,575.87
Total St. James Endowment Funds	\$317,999.59	\$4,078.96	\$0.00	\$322,078.55
Total Permanent Restricted	\$317,999.59	\$4,078.96	\$0.00	\$322,078.55

Senior Warden Report – August 21, 2019

The last two weeks of July saw Saint James' time with The Reverend Mary Demmler come to an end, as she moved on to become Chaplain of Rabun Gap-Nacoochee School. She was honored with a reception on her final Sunday, along with cards and gifts.

With extraordinary help from the Vestry, especially Dustin Emhart, and from Treasurer Jim Wallis, the Priest in Charge Letter of Agreement between Saint James and the Reverend Doris Graf Smith was accomplished- and sent on to the bishop's office for his signature!

We are now in the latter part of August, a time when it is Vestry's responsibility to oversee the functions of the parish. That has, and is, going smoothly.

I met with Doris+ in mid- August to discuss her transition into the life of Saint James. She is eager to begin.

Through email exchanges, the Vestry discussed the merits and the disadvantages to affirming a commitment Mary+ made to a couple (her parents) for their wedding to be held at Saint James in June 2020. With input from Doris+ and further discussion, we agreed to offer Saint James Church for the wedding. Doris+ will take it from here.

I asked Doris+ if she had anything she felt should come before the Vestry at the August meeting. She responded: "I would like to thank the Vestry for the generosity and support already demonstrated during the LOA process, commending the Sr. Warden for getting all things needed going forward in a way equal to a General planning a peace treaty among several divergent entities! And with no regard for much personal/physical discomfort was involved. I look forward to getting ready to start up on 1 September!"

It was a pleasure to announce Doris+ as our Priest in Charge on August 11, 2019, as she served as supply clergy that Sunday. We are all ready for the new day coming for Saint James on September 1, 2019.

Ginny Heckel

Building and Grounds

Jack Ball and I are currently working on new treads for the Parish office stairs.
Jan Nash will have Pastor Doris' office painted by September 1.

Pastoral Care

There are 2 Pastoral Care sponsored events being held in August. On August 19th, Marcus Booker conducted another AARP Safe Driving Course. Persons completing this course may be eligible for a discount on their automobile insurance.

Roxie Hall will be the speaker at the Lunch & Learn event on August 23rd at 11:30; The topic will be "The Innovative and Non-Invasive Approach to Skin Cancers.

Pastoral Care Team members visit 4 locations, as well as, make individual home visits as needed.

Outreach Committee

The committee discussed the Summer Kids Lunch Program. Because of the low participation from neighboring children, St. James will not participate as a location next year.

The TAG Sale will be held at St. James again this year in the Parish Hall and Lower Parking Lot. Donations for the Sale will be accepted in the Parish Hall on Monday, October 7th through Wednesday, October 9th from 9:00 to 2:00. The Sale will begin for Parishioners and special friends on Thursday, October 10th from 12:00 to 4:00. The Sale will be open to the public on Friday, October 11th from 9:00 to 5:00 and Saturday, October 12th from 9:00 to 3:00. Many Volunteers will be needed for set up, arranging before the Sale and rearranging during the Sale, pricing, cashiering and take down after the Sale.

Some early donations to the TAG Sale of small items can be stored on the 2nd floor of the Parish House. Parishioners should contact Bonnie, Jan Bomar or Becky Callahan to arrange for this storage.

Thank you. Jan Bomar

Christian Formation Vestry Report August 2019

Christian Education:

- St. James Youth: Brian Phillips and I still need to review youth outing plans and adjust as needed. Late summer schedules have made setting a meeting time difficult. Future outings *may* include:
 - An outdoor trip to Lake Tugaloo (date TBD)
 - Swim day at Rabun Gap (date TBD)
- Nursery: (report from Bonnie) I had a discussion with the nursery ladies on whether we should continue with two adults each Sunday. Lately, they haven't had any children; however, we need at least one person just in case. I thought maybe we could have one adult on standby Sunday mornings in case a child does come in, they could just come down and sit at the table and listen to the service. They wouldn't need to do anything, just be in the room to comply with Safeguarding God's Children. With that said, we do have two nursery workers budgeted. I was going to discuss this with Doris+ next month, unless you or the Vestry would like to make the decisions now.
- Adult Education: The transition from Mary+ to Doris+ will result in a month break in St. James's lectionary program. Lectionary should resume in September.

Committee Reports: Finance, Financial Inspection, Capital Projects, and Stewardship

Finance/Treasurer: Please see Jim's reports for details on July results and position. Please also see the report of the external inspection of our financial records for 2018.

The Finance Committee is meeting on Wednesday immediately before the Vestry meeting; I will have a summary to present during the Vestry meeting.

Capital Projects: This committee has been proceeding slowly due to the transition in clergy at Saint James. There is agreement for the narthex expansion, including a bathroom upstairs; other ideas, such as canopies for drop-off, have been pushed back.

Financial Inspection: *No report.*

Stewardship: Stewardship has been featured in the bulletin during August, with different thoughts on it each week.